

## ■ **EVENT SUSTAINABILITY POLICY**

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## General Principles

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Lattanzio KIBS S.p.A. *Benefit Corporation* is committed to making sustainability a central element in the management of all events delivered on behalf of the Client. For this reason, the Company has adopted a management approach aligned with the principles of ISO 20121.

The Company operates in full compliance with applicable laws and regulations and implements actions consistent with standards on social responsibility (SA 8000), environmental management (ISO 14001), health and safety (ISO 45001), and gender equality, diversity, and inclusion (UNI/PdR 125).

To ensure sustainable management of events at every stage - from planning to execution - the Company adopts concrete measures aimed at reducing environmental impact and promoting sustainable practices, in line with international standards and guidelines on human rights, working conditions, health and safety, and environmental protection.

Accordingly, the Company applies a sustainable management methodology to each “event project,” covering all activities related to event organization. Events are designed to enhance local resources, minimize waste generation, and promote the use of recyclable and biodegradable materials. The Company therefore collaborates with suppliers who share our values and are committed to upholding the same sustainability principles.

Through ongoing improvement processes, the Company monitors and evaluates the impact of its events to identify new opportunities to further enhance sustainability in event management.

The Company ensures that this Policy is understood, implemented, and communicated to all relevant Interested Parties.

*“An event is sustainable when it is designed, planned and delivered in a way that minimizes negative environmental impacts and leaves a positive legacy for the host community.”*

(UNEP - United Nations Environment Programme)

## 1. Our Commitment to Sustainable Events

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### 1.1 Scope of application

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This Policy applies to all events organized by Lattanzio KIBS on behalf of the Client in the public sector, regardless of size or duration.

### 1.2 Guidelines

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To ensure that the events we manage generate a positive environmental, social, and economic impact, we adopt the following guidelines:

- **Environmental sustainability** → minimizing environmental impact through efficient resource management, waste-reduction practices, recycling and reuse, and the promotion of energy efficiency and renewable energy sources.
- **Inclusiveness and participation** → ensuring the engagement of all stakeholders - including employees, suppliers, participants, and local communities - throughout the event organization process; guaranteeing accessibility and upholding principles of equality, diversity, and inclusion.

- **Social responsibility** → ensuring that events generate social value by promoting respect for human rights and fair working conditions throughout the supply chain.
- **Transparency e integrity** → guaranteeing transparent decision-making and organizational processes, clearly communicating sustainability objectives, and reporting on results achieved.

## 2. Alignment with stakeholder needs and expectations

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Understanding the context in which Lattanzio KIBS operates is essential to the effective implementation of a sustainable event management model.

The Company is committed to understanding and incorporating the needs of the Client, beneficiaries, and event participants, providing guidance and support throughout the planning and delivery phases.

In a perspective of continuous improvement, the Company identifies, defines, monitors, and evaluates environmental, social, and economic requirements in relation to the objectives of the stakeholders involved in each event.

## 3. Process-based approach

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Lattanzio KIBS adopts methodologies for mapping business processes connected to event organization. Each employee is responsible for applying the principles of this Policy through designated tools and procedures, as well as for verifying outcomes.

### 3.1 Event sustainability objectives and planning

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Lattanzio KIBS develops a checklist of activities and related solutions to ensure effective monitoring and management of the main variables affecting sustainability during the organizational process:

ACTIVITY	SUSTAINABILITY SOLUTIONS
<b>Organizing Secretariat</b>	<ul style="list-style-type: none"> <li>• Use of ecological paper</li> <li>• Double-sided printing</li> <li>• Low-consumption PCs and equipment</li> </ul>
<b>Venue scouting</b>	<ul style="list-style-type: none"> <li>• Locations accessible by public transport</li> <li>• Facilities equipped with energy-efficient systems and technologies (e.g., natural lighting, water-saving devices)</li> </ul>
<b>Accommodation scouting</b>	<ul style="list-style-type: none"> <li>• Hotels with environmental certifications</li> <li>• Hotels applying good environmental practices</li> <li>• Proximity to venue to minimize transfers</li> </ul>
<b>Supplier selection</b>	<ul style="list-style-type: none"> <li>• Quality-price assessment</li> <li>• Possession of ethical/environmental certifications</li> <li>• Proximity to event venue</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• Stakeholder information and engagement on sustainability measures</li> <li>• Event materials featuring sustainability-focused messaging</li> </ul>

<b>Logistics</b>	<ul style="list-style-type: none"> <li>• Use of electric vehicles</li> <li>• Car-sharing solutions</li> <li>• Venues accessible by public transport</li> <li>• Balanced integration of physical and digital participation</li> </ul>
<b>Catering</b>	<ul style="list-style-type: none"> <li>• Seasonal, local, and zero-kilometer products</li> <li>• Recyclable and eco-friendly tableware</li> <li>• Sustainable solutions</li> <li>• Proper waste disposal</li> <li>• Food-waste reduction measures</li> </ul>
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• Preferably digital documentation</li> <li>• Selection of recyclable materials for event gadgets</li> <li>• Gadgets promoting sustainable lifestyles</li> </ul>

### 3.2 Relationships with suppliers

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In line with its sustainability principles, the Company ensures that suppliers contribute to the design and delivery of events by identifying and managing environmental, social, and economic impacts.

Suppliers are required to adopt operational and control practices consistent with the sustainable management of events organized by Lattanzio KIBS.

### 3.3 Monitoring and evaluation

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The Compliance Team monitors the implementation of this Policy and related procedures for applying ISO 20121 principles through periodic audits as outlined in the Company's Quality Management System.

Audit outcomes are reported to the Sustainability Manager and to Senior Management to assess policy compliance, evaluate progress toward strategic objectives, adopt corrective measures, and propose improvements to the corporate sustainability strategy for events.

The Compliance Team also supports the Certification Body during third-party audits related to certification compliance.

## 4. Internal and external communication

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Lattanzio KIBS is committed to communicating the importance of sustainable event management and ensuring that this Policy is visible to all stakeholders through publication on the website [www.lattanziokibs.com](http://www.lattanziokibs.com) and through the documentation produced throughout the event lifecycle.

Through communication, the Company ensures that stakeholders are aware of the Policy and actively contribute to implementing and upholding sustainability criteria.